

Call for Tenders

Contracting Authority	Galway and Roscommon Education and Training Board (GRETb)
Nature of Procurement	Multi Party Framework agreement for the Supply, Delivery, Installation and Commissioning of Critical Skills Equipment and Devices for GRETb
Type	Goods
Procedure	Open - OJEU
Stage in Procedure	Single Stage Tender Procedure
eTenders CFT ID	8805267
Issue Date	7th August 2026
Closing Date for Queries	Monday, 24th August 2026 @ 12:00pm
Contact for Queries	Questions and Answers facility on www.etenders.gov.ie
Closing Date / Deadline for receipt of Tenders	Monday, 7th September 2026 @ 12:00pm
<i>Please note that information relating to this Invitation to Tender, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal www.etenders.gov.ie . Registration is free of charge and there is no charge for documents. Please note that the Contracting Authority cannot accept responsibility for information relayed (or not relayed) via third parties.</i>	

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1. Disclaimer

This document issued herewith (“the Document”) is for information only and does not constitute, and shall not be interpreted as, an offer for sale, prospectus, or the basis of a contract.

Tenderers are recommended to read the documents thoroughly. While all reasonable steps have been taken to ensure that the information set out in the Document is accurate and up to date, no representation or warranty, express or implied, is or will be made or given in relation to the accuracy or the completeness of any information contained in the Document or otherwise provided by or on behalf of the Contracting Authority (in writing or otherwise) to any interested party or its advisers. No responsibility or liability for any loss or damage arising as a result of reliance on these documents, or for the information contained in these documents or for any omission is or will be accepted by the Contracting Authority or by any of its officers, employees, agents or professional advisers. No officer, employee, agent, or professional adviser of the company has any authority to give or make any representation or warranty, express or implied, in relation to such information. The Contracting Authority’s officers, employees, agents and professional advisers expressly disclaim any and all liability arising out of such documentation or information and any errors or omissions in or from the documents and information.

The Contracting Authority reserves the right to discontinue the procurement process at any time.

2. Summary

Contracting Authority	Galway and Roscommon Education and Training Board
Nature of Procurement	The Supply, Delivery, Installation and Commissioning of Critical Skills Equipment and Devices
Type	Goods
Procedure	OPEN - OJEU
Stage in Procedure	Single stage tender procedure whereby all interested parties may tender, but only those meeting the selection criteria (financial and technical capacity) will be deemed eligible for evaluation against the award criteria.

3. About the Contracting Authority

Education and Training Boards (ETBs) are statutory authorities which have responsibility for education and training, youth work and a range of other functions. Formerly known as Vocational Education Committees (VECs) ETBs manage and operate second-level schools, further education colleges, multi-faith community national schools and a range of adult, further education and training centres delivering education and training programmes, including 19 (former FÁS) training centres. There are 16 Education and Training Boards spread throughout Ireland with over 650 sites under their remit. The Chief Executive (CE) of each ETB carries out the executive functions of the ETB, including those in relation to procurement.

Galway and Roscommon Education and Training Board (GRETb) offers an extensive range of education and training services across locations in Galway and Roscommon including Primary Education, Post Primary Education, Further Education and Training, Outdoor Education, Music Education and Youth Services.

For more information visit www.gretb.ie and www.etbi.ie.

4. Scope of the Framework Agreement

Galway and Roscommon Education and Training Board proposed to engage in a competitive process for the establishment of a multi supplier framework agreement to acquire Critical Skills Equipment and Devices.

This call for tender focuses on key healthcare sub-specialisms and is essential for high-quality vocational training in Galway Technical Institute (GTI) and across a network of smaller GRETb Further Education Training colleges.

The sub-categories include:

- **elder care,**
- **disability,**
- **mobility supports,**
- **clinical monitoring and assessment,**
- **simulation mannequins,**
- **Hygiene and Sanitation supports**
- **Medtech.**

Proposed equipment includes hospital beds, mobility aids, hoists, wheelchairs, and geriatric manikins, which support training in safe patient handling, personal care, and independent living skills. Clinical devices including Electro Cardio Graph, vital-signs monitors, tympanic thermometers, stethoscopes, and sphygmomanometers enable learners to develop competence in core clinical observations and assessment. High-fidelity simulation equipment (Nursing Anne Manikins, SimPad control systems, wound-care and ostomy models) supports immersive, scenario-based learning aligned with modern healthcare practice. Together, these subcategories ensure learners gain the practical, technical, and interpersonal skills required across acute, community, and long-term care settings.

This Critical Skills Equipment and Devices provision is intended to support nursing and other healthcare learners in developing the knowledge, skills, and confidence required for clinical practice through simulation-based education and immersive learning. To achieve this, the creation of an immersive simulation room within an existing teaching space is required.

The equipment should support training in safe patient handling, personal care, independent living skills, core clinical observations, and patient assessment. It should facilitate immersive, scenario-based learning aligned with modern healthcare practice, enabling learners to develop practical, technical, and interpersonal skills within a safe educational environment.

This setup is essential to accurately simulate not only patient care activities but also the environments in which care is delivered. Together, these equipment categories will help ensure learners gain the experience and competencies required across acute, community, and long-term care settings, enhancing preparedness for real-world clinical practice.

In the context of a multi-party framework agreement, the successful framework member **does not** have to compete for each new contract. It is emphasised that a framework agreement constitutes no guarantee to purchase a specific quantity of supplies or services from a particular economic operator.

The Contracting Authority proposes to establish a multi-party framework agreement.

4.1 Numbers Admitted to the Framework

The framework agreement will be established as a **Multi Party framework agreement** with a maximum of four (4) members, subject to that number being successful in the competition.

4.2 Duration of the Framework

Each framework lot agreement will be for two (2) years duration, with the option to extend for 2*12 months, totalling a maximum of four (4) years subject to satisfactory performance, business needs and budgetary constraints.

For the avoidance of doubt, the GRETB confirms that the period of any contracts awarded under the framework agreement may extend beyond the date of expiry of the agreement.

4.3 Estimated Value of the Framework

The estimated total value of purchases pursuant to the framework agreement (ex VAT) is in the region of €200,000 to €1,200,000 for the duration of the framework purposes only the initial spend in year one (subject to budget approval) is anticipated to be €380,000.00. This figure is provided strictly for indicative purposes only, based on current and future expected provisions and there is no guaranteed expenditure under the framework agreement.

4.4 Awarding Contracts under the Framework

Multi Party framework agreement contracts may be awarded as follows:

4.4.1 Cascade Method

Through application of the cascade system whereby contracts are awarded on foot of the original tenders to the first ranked firm admitted to the framework agreement. Where they are not able to deliver the contract due to availability, conflict of interest, etc. the next ranked firm will be approached moving in ranked order through the framework members until the contract is awarded.

And / Or

4.4.2 Mini Tenders

Through invitation to a mini-tender competition of all the firms admitted to the framework agreement. On each occasion a Request for Tender will be issued detailing the scope of requirements, the award criteria and a closing date and time. In the case of mini-tender competitions, the Contracting Authority reserves the right to employ a negotiation stage in the award of any contract conducted under mini-tender.

4.5 Award to Runner up

If for any reason, it is not possible to admit to the framework agreement one or more of the Candidates invited following the conclusion of this competitive process, the Contracting Authority reserves the right to invite the next highest scoring Candidate(s) to join the framework agreement as appropriate, at any time during the tender validity period.

In the event that, following the award of any contract under this framework agreement if the framework member cannot, for whatever reason, deliver the required goods/services to the satisfaction of the Contracting Authority; the Contracting Authority reserves the right to award the contract to the next highest-ranked Candidate emerging from the process at any time during the contract tender validity period. This shall be without prejudice to the right of the Contracting Authority to cancel this competitive process and/or initiate a new contract award procedure at its sole discretion

4.6 Use of the Framework Agreement

The Contracting Authority will use this framework agreement as and when requirements within its scope arise. However, there is no obligation upon the Contracting Authority to make use of this framework agreement. Notwithstanding this fact, the framework agreement may be terminated in accordance with the framework agreement terms and conditions, a draft version which will be appended to the tender document.

4.7 Right to Tender Outside of the Framework

The Contracting Authority intends to use the framework for the procurement of requirements falling within its scope during the specified period; however, it reserves the right to go outside the framework for the procurement of any requirement without reference to the framework member[s]. Admission to a framework does not guarantee the award of any contract to any economic operator, nor does it give the member[s] the right to be consulted in respect of, or tender for, any contract.

4.8 Account Management

4.8.1. Account Manager

The Contracting Authority requires tenderers to nominate a dedicated account manager who will act as the main point of contact for the duration of the contract. This person shall have

the authority to deal with all matters in relation to the contract and be responsible for the satisfactory delivery of the goods/services required. The duties of the account manager will include the following:

- Overall responsibility for a good working relationship with the Contracting Authority.
- Meet as and when required to review the relationship and examine performance.
- Deal with disputes, complaints or concerns that cannot be adequately resolved.
- Regularly give and receive both formal and informal feedback on the relationship, workloads, processes, areas and suggestions for improvement and cost savings.
- Proactively discuss with the Contracting Authority ways of improving efficiency regarding service delivery in general.

NOTE: Tenderers will note that account management activities will be non-billable (i.e. the Contracting Authority will not pay separately for account management activities). The Contracting Authority will nominate authorised staff to liaise with the successful tenderer and delegate as required.

4.8.2. Replacement Personnel

Notification must be sent in writing as soon as possible to the Contracting Authority on any proposed change of nominated personnel, such change to be subject to the written approval of the Contracting Authority. Replacement personnel must be of equal or better standing than the personnel originally nominated in terms of qualifications and experience.

4.8.3. Invoicing

Invoices shall be submitted on completion of order by the supplier monthly for all costs incurred in the preceding month. All official invoices must quote a Contracting Authority purchase order number, and the Contracting Authority's Site Ordering/Manager Name and email address. All invoices which do not quote the relevant order number(s) will be returned to the supplier.

The Contracting Authority operates a decentralised purchasing system; therefore, it is critical that the supplier has the ability to invoice each of the Contracting Authority's individual sites with these terms.

5 Specification of Requirements

The framework agreement will be established on foot of this tender competition.

5.1 Detailed Specification of Requirements

The successful framework member will be required to provide Critical Skills Equipment and Devices in GTI and across a network of smaller GRET B FET colleges. The sub-categories include **elder care, disability, mobility supports, clinical monitoring and assessment, simulation mannequins, Hygiene and Sanitation supports and Medtech.**

Proposed equipment includes hospital beds, mobility aids, hoists, wheelchairs, toileting, hygiene aids and geriatric manikins, which support training in safe patient handling, personal care, and independent living skills.

Clinical devices including ECG, vital-signs monitors, oximeters, tympanic thermometers, stethoscopes, and sphygmomanometers enable learners to develop competence in core clinical observations and assessment.

High-fidelity simulation equipment (Adult Manikins, SimPad control systems, task trainers e.g. (wound care), wound-care and ostomy models) support immersive, scenario-based learning aligned with modern healthcare practice. Together, these subcategories ensure learners gain the practical, technical, and interpersonal skills required across acute, community, and long-term care settings.

This Critical Skills Equipment and Devices provision is intended to support nursing, and other healthcare learners in developing the knowledge, skills, and confidence required for clinical practice through simulation-based education and immersive learning. To achieve this, the creation of an immersive simulation room within an existing teaching space is required. This space will serve a dual purpose as both a teaching area and, when required, a realistic clinical simulation environment.

The immersive simulation environment will be used across a range of smaller GRETB Further Education Training colleges and GTI, and will support the delivery of training in safe patient handling, personal care, independent living skills, core clinical observations, and patient assessment. When used in conjunction with existing patient simulators and clinical training equipment, it will facilitate immersive, scenario-based learning aligned with modern healthcare practice, enabling learners to develop practical, technical, and interpersonal skills within a safe educational environment.

This setup is essential to accurately simulate not only patient care activities but also the environments in which care is delivered, including acute, community, and long-term care settings. Together, these equipment categories will help ensure learners gain the experience, competence, and confidence required for real-world clinical practice, enhancing preparedness for placement and future professional roles.

5.1.1. Minimum Requirements / Health and Safety Requirements

Suppliers **MUST** provide all information relating to the equipment and the associated consumables. Responses will be scored accordingly by the Technical Evaluation team as set out in the Award Criteria in the CFT document.

Please ensure all cost submissions are kept separate and included in the Excel file entitled: **Appendix 2 – Pricing Schedule.**

Adult Manikin

The manikin should be a full-body patient simulator with articulated limbs designed to provide realistic training across a broad range of nursing skills. It should support learning from patient assessment and clinical decision-making to advanced nursing interventions, incorporating anatomical landmarks, patient care procedures, and patient consciousness assessment within a safe educational environment.

Simulator Control Pad & Accessories

The system should include a portable touchscreen control unit for operating, monitoring, and debriefing simulation activities. It should support real-time and scenario-based control of compatible manikins and task trainers through an intuitive interface. The system should be wireless and portable, with data capture, event logging, and physiological parameter monitoring capabilities to support learner assessment, debriefing, and realistic simulation training in educational settings.

Patient Vital Signs Monitor

The patient vital signs monitor should support real-time monitoring of key physiological parameters, including ECG, heart rate, oxygen saturation (SpO₂), blood pressure, respiratory rate, and temperature. It should feature a touchscreen display with waveform, trend, and alarm functionality and be suitable for use in simulation settings. The system should support data capture, review, and connectivity with compatible devices, providing realistic patient monitoring and supporting assessment, clinical decision-making, and simulation-based training.

Geriatric Manikin

The manikin should be a full-body adult male patient-care manikin designed to support training in patient handling, nursing care, and clinical skills. It should feature articulated joints, realistic anatomical landmarks, and durable, washable skin to facilitate patient positioning, transfers, and care procedures. The manikin should support a range of nursing interventions, including washing, dressing, bandaging, catheterisation, stoma care, enteral feeding, aspiration, enema administration, and tracheostomy care, providing learners with realistic opportunities to develop confidence and proficiency in patient care.

Adult Manikin (stand-alone, non-electronic model)

The manikin should be a full-body patient simulator designed to support the teaching and assessment of nursing and patient-care skills. It should incorporate realistic anatomical features, articulated limbs, and anatomical landmarks to facilitate training in patient assessment, patient handling, airway management, catheterisation, enteral feeding, medication administration, and other core nursing procedures. The manikin should provide an immersive learning experience that supports the development of clinical skills and decision-making in educational, simulation, and assessment settings, and should operate as a standalone training device without requiring a separate simulation control system.

Adult Manikin with geriatric care, wound care, and ostomy care training accessories

The manikin should support geriatric, wound care, and ostomy care training, enabling learners to develop skills in assessment, treatment, management, and person-centred care. It should provide realistic anatomical features and hands-on learning opportunities that support the

development of clinical skills, critical thinking, and best practice in a safe educational environment.

Hospital Bed, Mattress, Locker, Tables

The mobility and elder care training environment should include an adjustable hospital bed, pressure-relieving mattress, bedside locker, and overbed table to support realistic patient care and mobility training. The equipment should enable learners to develop skills in patient handling, transfers, mobility assistance, personal care, and activities of daily living within a safe and realistic educational environment.

Curtain Rail Installation – Curtain rail supply and fit

The supply and installation of curtain rails should be included to support realistic care and simulation environments. The installation should include all rails, fixings, and associated components required for a complete, durable, and operational system suitable for educational and simulation settings.

ECG Machine

The ECG system should provide 12-lead ECG acquisition, display, and analysis to support cardiac assessment and training. It should feature an intuitive colour display, data storage and reporting capabilities, and support both automatic and manual operation. The system should be portable, suitable for educational and simulation settings, and capable of reliable ECG recording, review, and interpretation.

Tympanic Temperature

The infrared thermometer should provide fast, accurate, non-invasive temperature measurement and be suitable for educational and simulation settings. It should feature a clear digital display, provide results within seconds, include memory recall functionality, and be easy to use and maintain for teaching and assessment activities.

Stethoscopes

The stethoscope should be suitable for patient assessment, monitoring, and clinical skills training in educational settings. It should provide high acoustic sensitivity for accurate auscultation of heart, lung, and other body sounds and feature a dual-sided chest piece suitable for both adult and paediatric assessment. The stethoscope should be durable, comfortable, and suitable for routine use in educational and simulation environments.

Commode

The commode should be a mobile toileting chair with a removable commode pan or bowl, suitable for patient care, mobility assistance, and activities of daily living. It should be stable, easy to manoeuvre, durable, and suitable for training in personal hygiene, patient care, and continence management within educational and simulation settings.

Sphygmomanometer

The sphygmomanometer should be a mobile, manual blood pressure monitor mounted on a stand or trolley for use in educational and simulation settings. It should include an easy-to-read pressure gauge and support the teaching and assessment of accurate blood pressure measurement and recording skills.

SPO2 Monitors

The finger pulse oximeter should be a portable, non-invasive device for measuring blood oxygen saturation (SpO₂) and pulse rate. It should provide fast, accurate readings via a clear digital display and be suitable for educational and simulation settings. The device should be lightweight, easy to use, battery operated and include visual and/or audible alerts to support patient assessment and monitoring training.

Wheelchair

The wheelchair should be a standard self-propelled wheelchair suitable for patient mobility, transportation, and transfer training. It should support teaching and demonstration activities and provide a realistic environment for learners to develop safe patient handling and mobility assistance skills.

Hospital bed sheets, Blankets, Pillows, Pillow Slips, Medi Laundry Cart, Laundry Bags, Slipper Bed Pan, Slide Sheets

The elder care, disability care, hygiene and sanitation, and mobility training area should be equipped with essential patient-care accessories and equipment, including hospital bed sheets, blankets, pillows, pillow slips, a laundry cart, laundry bags, a bed pan, and slide sheets. The equipment should support the teaching and demonstration of personal care, infection prevention and control, patient comfort, housekeeping practices, laundry management, activities of daily living, and safe moving and handling techniques. It should be suitable for use in educational and simulation settings and help learners develop practical skills in person-centred care and safe care delivery.

5.1.2. Minimum Requirements / Health and Safety Requirements

This is the minimum specification required. All tenderers **MUST** meet or exceed this minimum specification to progress through the award criteria to cost evaluation.

Additional functionality should be identified in the comments section to facilitate scoring under the award criteria.

Supplier Notes

- This specification document is designed to assist the contracting authority in its evaluation of your tender and to enable suppliers to provide structured responses to key deliverables. It is structured to reflect the award criteria as set out in the CFT.
- Please note responses to individual questions will NOT be scored separately but collectively they will provide a basis for assessing the merits of the tenderer's overall response to each award criterion and sub-criterion.
- Where specifications include reference to manufacturer or brand names this is a result of difficulties in specifying the product required. In these instances, the phrase "or equivalent" is inferred.
- Compliance with all the standards as regards health and safety, quality assurance and analytical protocols is expected.
- It is acknowledged that each Tender's product line may differ from these specifications. As such, each seller is free to propose variances from these specifications. Alternative proposals favourable to the Contracting Authority may be suggested. It is required, however, that, whenever a variance from these specifications occurs, the proposed item **MUST** meet or exceed the specified characteristics or level of performance.
- Where abnormally low tenders are received the Evaluation team shall require the tenderer to explain the price proposed in Appendix 2. (Per Article 69 of the EU Procurement Directives 2014/24). Where the tenderer cannot provide a sufficient explanation, the contracting authority is entitled to reject the tender.
- The award of any contract is subject to the successful tenderer meeting the required specification and standards as set out in the accompanying CFT and Appendix 1. Should the required specification and standards not be met, the Contracting Authority reserves the right to award any contract to the next highest-ranked Tenderer.
- If the evaluation outcome results in a tie between two or more Tenders, then the Tender with the highest score for the highest weighted criterion shall be deemed the most economically advantageous tender. If the score remains in a tie, the remaining criterion will be assessed by the highest weighted until there is no longer a tie. If the score remains a tie after all criteria are assessed, the tenderers will be asked to submit a Best and Final Offer (BAFO).

A failure to answer question(s) may leave the contracting authority with insufficient information on which to base a thorough evaluation and in turn may result in loss of marks in respect of the relevant Award Criterion. Therefore, please ensure you complete ALL sections of this questionnaire.

5.2 Warranties

Tenderers must provide details of manufacturer's warranties in items of equipment being supplied. Warranties must confirm that all the proposed equipment complies with specification of requirements.

- Tenderers are required to provide details of manufacturer's warranties in respect of all equipment items where warranties are required. Warranties must cover repair or replacement equipment.
- The Contracting Authority will require a quick response time to reported issues of no more than 36 hours from once call is logged by the tenderer's staff.
- Tenderers will be required to clearly outline their escalation and dispute resolution procedures including resources to be made available and their procedures for the stocking of spare parts and provision of replacement parts with comparable quality and functionality.

5.3 Programme Requirements

5.3.1 Tenderers **MUST** note that contractors do not have exclusive access and will be required to work around and accommodate other suppliers and contractors who will be active in the building and laboratories simultaneously.

5.3.2 GRETB working hours are Monday to Friday from 9.00 am to 5.00 pm (Business Hours). Access to the any site outside the Business Hours shall at all times be arranged through the appointed representative. The delivery location is Galway Technical Institute, Fr Griffin Road, The Claddagh, Galway H91 KA49, Ireland

Note: Working outside Business Hours may be required to comply with work programmes. Where this becomes necessary as a result of changes to the start dates set out above, all reasonable efforts will be made to accommodate same.

5.3.3 Contractors are responsible for security of their own equipment, materials, etc.

Prior to any deliveries, the successful supplier(s) (and/or relevant sub-contractors, etc.) will be required to meet the representatives from Galway and Roscommon Education and Training Board to clarify the requirements for Health & Safety, site access, services etc. to ensure compliance with standard operating procedures, and other regulatory/statutory requirements as appropriate.

5.4 Critical Skills Equipment and Devices Documentation

Sub-category of Critical Skills Area	Equipment Type	No of Items
Interactive Simulation Mannequins	Adult Manikin	5
Interactive Simulation Mannequins	Simulator Control Pad & Accessories	5
Med Tech / Elder Care	Patient Vital Signs Monitor	4
Elder Care / Interactive Simulation Manikin	Geriatric Manikin	3
Elder Care / Interactive Simulation Manikin	Nursing Anne -Non SimPad Capable	4
Elder Care / Interactive Simulation Manikin	Nursing Anne - Geriatric Kit; Wound Care Kit and Ostomy Care	4
Mobility / Elder Care	Hospital Bed, Mattress, Locker, Tables	6
Elder Care /Med Tech	Curtain Rail Intal	5
Elder Care /Med Tech	ECG Machine	3
Elder Care /Med Tech	Tympanic Temperature	19
Elder Care /Med Tech	Stethoscopes	31
Elder Care / Disability Care / Hygiene & Sanatation Supports / Mobility	Commode	3
Elder Care /Med Tech	Sphygmomanometer	13
Elder Care /Med Tech	SPO2 Monitors	17
Elder Care / Disability Care / Mobility	Wheelchair	3
Elder Care / Disability Care / Hygiene & Sanatation Supports / Mobility	Blankets etc	3

6 Evaluation Criteria

6.1 Selection Criteria

All interested parties may submit a tender, only those demonstrating that they can comply with the required level of financial and technical competence will be eligible for full tender evaluation.

To demonstrate a tenderers' suitability, tenderers must respond to the information set out in this tender by completing the **Tender Response Document (TRD)**. Tenderers will either Pass or Fail the Selection Criteria. A tenderer who fails a criterion will be excluded from participating further in the tender process. The purpose of these criteria is to assess the capability of each tenderer to carry out the requirements as specified. The pass/fail criteria concern the capabilities of the contractor, rather than the work to be carried out. Those who do not meet the requirements will not be evaluated against the award criteria.

6.1.1 General Information relating to the Tenderer

- (i) Please provide company name, address, and contact details for individual responsible for this tender and company overview. If the Tenderer is a grouping, then separate information must be completed for each group member.
- (ii) Tenderers must complete and sign the Form of Tenderers' Statement.

6.1.2 Legal Compliance

Tenderers must complete the Declaration of Bona Fides as per Article 57 of Council Directive 2014 / 24 / EC as implemented by SI 284 of May 2016. The declaration also covers compliance with relevant Statutory Obligations relating to labour law, employment law etc.

6.1.3 Financial Capacity

Tenderers must declare below that they satisfy the financial and economic standing requirements set out below and they are able, upon request and without delay, to provide the supporting documentation to the Contracting Authority.

- (i) Confirmation that the tenderer / all parties associated with the tenderer are fully tax compliant in accordance with the rules of the Irish Revenue Commissioners.
- (ii) Insurance - Tenderers must declare below that they satisfy the minimum insurance requirements set out below and they are able, upon request and without delay, to provide the supporting documentation to the Contracting Authority in each case:

Insurance Type	Minimum Indemnity Limit
(i) <i>Public Liability Insurance</i>	€6,500,000
(ii) <i>Product Liability Insurance</i>	€6,500,000
(iii) <i>Employer's Liability Insurance</i> <u>not</u> required for a sole trader.	€13,000,000

NOTE: Tenderers must be willing to provide evidence of the self-declared information within seven (7) working days of request, which will be made prior to any award decision. If the evidence required is not provided by the deadline date, then the tenderer in question will be eliminated. Furthermore, tenderers should note that the provision of inaccurate or misleading information in this declaration may lead to exclusion from participation in this and future tenders.

6.1.4 Technical Capacity

Tenderers must demonstrate that they have at their disposal effective and efficient technical systems to deliver the service.

- (i) **Technical Systems** - Tenderers must demonstrate that they have at their disposal effective and efficient technical systems to deliver these goods. Provide a complete description of all specifications requested in Appendix 1 for equipment being tendered for. This response should reference each individual specification with a statement of compliance or noncompliance, including ability to deliver and install each item of equipment as requested/applicable to the specification. If noncompliance is indicated, specify the proposed alternative.

Submitted Yes/No	
Appendix Number	

- (ii) **Previous Experience** - Information demonstrating successful delivery of two (2) previous comparable contracts in the past 3 years - that demonstrate your experience of successfully providing a goods of similar scope, scale and complexity to the goods anticipated under this contract. Be very clear what your organisation delivered under this contract.

Submitted Yes/No	
Appendix Number	

Critical Skills Equipment and Devices

PREVIOUS EXPERIENCE (REFERENCE ONE) Critical Skills Equipment and Devices or Similar			
Title of Equipment/Model Number			
Client Name			
Client Contact Details	Contact Name		
	Contact E-mail Address		
	Contact Telephone Number		
Annual Value			
Start Date		End Date	
Please describe this contract in full			
<i>Insert, expanding this table as necessary.</i>			
Please outline the extent to which this contract is similar in nature and scale to the Contracting Authority's current requirements.			
<i>Insert, expanding this table as necessary.</i>			

PREVIOUS EXPERIENCE (REFERENCE TWO) Critical Skills Equipment and Devices or Similar			
Title of Equipment/Model Number			
Client Name			
Client Contact Details	Contact Name		
	Contact E-mail Address		
	Contact Telephone Number		
Annual Value			
Start Date		End Date	
Please describe this contract in full			
<i>Insert, expanding this table as necessary.</i>			
Please outline the extent to which this contract is similar in nature and scale to the Contracting Authority's current requirements.			
<i>Insert, expanding this table as necessary.</i>			

- (iii) **Health and Safety** - Tenderers must demonstrate that they are fully compliant with Health and Safety, Health and Welfare at Work Act 2005 and Safety, Health and Welfare at Work (General Applications) Regulations 2007. Tenderers must demonstrate that they have adequate measures (policies, procedures and systems) in place to ensure the delivery of a quality service in line with legislation and whether 3rd party certified. Confirmation of Industrial Health and Safety statement requirements is provided for each item of proposed equipment and installation as appropriate.

Submitted Yes/No	
Appendix Number	

- (iv) **Quality Assurance Measures/Accreditation** Tenderers must demonstrate that they have adequate measures in place to ensure the delivery of a quality product. A certificate confirming an accreditation (e.g. accredited partnership) exists between the Instrument source manufacturer and the Tenderer for the proposed solution, confirming the Tenderer's ability as authorised provider of the solution to the Contracting Authority

Submitted Yes/No	
Appendix Number	

- (v) **Environmental Management Systems** - Tenderers must demonstrate that they have adequate environmental management systems in place and whether third party certified.

Submitted Yes/No	
Appendix Number	

6.1.5 Status of Electronic European Single Procurement Document (optional)

Under the 2014 Directives, suppliers may have compiled an eESPD which will be accepted as evidence of compliance with the Legal and Financial Capacity.

Tenderers must complete the **Electronic European Single Procurement Document (eESPD)** provided separately and return with Tender Submission or submit online via the Response Page on www.eTenders.gov.ie.

Tenderers are asked to demonstrate their legal, financial, and technical capacity by responding to all the information requested above. In addition, Tenderers must ensure that they have completed and signed the Declaration of Bona Fides. Failure to supply the required information may result in elimination from detailed tender evaluation.

Prior to the award of any contract, the Contracting Authority will request evidence of self-declared information prior to award decision. Failure to provide appropriate evidence within the required timeframe will result in the tenderer being deemed inadmissible for formal award.

6.2 Award Criteria

Only tenders meeting the selection criteria and confirmed as valid and responsive to the specifications set out in this document will be evaluated against the award criteria. Tenderers should ensure that they have submitted sufficient relevant information to allow their tenders to be assessed under each of the award criteria set out below. Responses are required through completion of the Tender Response Document.

The tender for the requested goods will be awarded on the basis of Most Economically Advantageous Tender. Scores will be awarded according to the award criteria outlined in the table below:

Criteria		Weighting	Maximum Score	Minimum Score Required
Qualitative Criteria				
A	Technical Merit	40%	4,000	2,400
B	After Sales support, Technical Support, Training and Warranty	20%	2,000	1,200
C	Method Statement	10%	1,000	600
D	Sustainability	10%	1,000	600
E	Cost (Total Cost of Ownership)	20%	2,000	n/a
TOTAL		100%	10,000	3,500

Award Criterion A – Technical Merit (40%)

Tenderers are required to outline in full the methodology that will be employed in respect of the delivery of the required goods. Tenderers must address each of the following elements:

- General/Functional Requirements
 1. Please describe how the proposed equipment meets or exceeds the specified requirements.
 2. Please outline the key technical features, functionality, and benefits of the equipment proposed.
 3. Please explain how the proposed equipment supports practical, realistic, and effective learner training in healthcare and critical skills environments.
 4. Please describe how the proposed equipment supports the development of practical, technical, and interpersonal skills through simulation-based learning.
 5. Please identify any additional functionality, enhancements, or innovative features offered as part of your proposal.
- QC & Validation Requirements
 1. Please describe your approach to quality control, testing, and validation and explain how it ensures the equipment is fully operational and fit for purpose upon handover.
 2. Please outline the commissioning and acceptance testing procedures that will be undertaken following installation.

3. Please describe the documentation that will be provided to demonstrate successful testing, validation, and commissioning of the equipment.
 4. Please explain how faults, defects, or non-conformances identified during testing or commissioning will be managed and resolved.
 5. Please describe any ongoing quality assurance, calibration, verification, or performance-testing arrangements that will support the continued reliability of the equipment.
- Hardware & Software requirements
 1. Please describe the proposed hardware and software solution and demonstrate how it meets or exceeds the specified requirements.
 2. Please outline the key hardware and software features, functionality, and benefits of the proposed solution.
 3. Please explain how the proposed hardware and software will support simulation-based learning, skills development, and learner engagement.
 4. Please describe the compatibility and integration capabilities of the proposed solution and its suitability for use within the intended educational environment.
 5. Please identify any additional hardware or software functionality offered above the specified requirements and explain the benefits provided.

Font in Arial 11pt, single spacing.

Appendices should not be included and will not be evaluated.

Award Criterion B – After Sales Support, Technical Support, Training and Warranty (20%)

Tenderers are required to describe in full all equipment and products that will be relied upon in delivering the required goods. In order to attain the minimum required score associated with this criterion, tenderers must address each of the following elements, for example:

- Customer Support, Repair, Maintenance & Breakdown Requirements
 1. Please describe the customer support, repair, maintenance, and breakdown arrangements that will be provided for the proposed equipment.
 2. Please outline the response times, escalation procedures, servicing arrangements, availability of spare parts, and technical support that will be available throughout the contract period.
- Warranty
 1. Please outline the warranty provided for the proposed equipment, including duration, coverage, exclusions, and repair or replacement arrangements.
 2. Please identify any additional warranty provisions, support services, or enhanced coverage options available as part of your proposal.
- Training Proposal
 1. Please describe the training that will be provided to staff on the safe and effective use of the proposed equipment.

2. Please outline the format, content, duration, delivery method, supporting materials, and any post-training support arrangements associated with the training programme.

Page Count: Maximum 4 pages. Font in Arial 11pt, single spacing. Appendices should not be included and will not be evaluated.

Award Criterion C – Method Statement (10%)

- Lead Time & Delivery / Completion Plan
 1. Please describe your proposed delivery and completion plan for the equipment.
 2. Please outline the proposed timelines, key milestones, and any dependencies associated with delivery and project completion.
 3. Please explain how risks to delivery or project completion will be identified, managed, and mitigated.
- Installation, Commissioning & Performance Validation
 1. Please describe your proposed approach to installation and commissioning of the equipment.
 2. Please explain how site access, health and safety requirements, and coordination with relevant stakeholders will be managed during installation and commissioning.
 3. Please describe how the equipment will be tested, validated, and handed over following installation.
 4. Please outline the performance validation activities that will be undertaken to demonstrate that the equipment is fully operational, compliant with requirements, and fit for purpose.

Page Count: Maximum 2 pages. Font in Arial 11pt, single spacing. Appendices should not be included and will not be evaluated.

Award Criterion D – Sustainability (10%)

Tenderers should outline their approach to minimising environmental impact. Tenders will be assessed on their demonstrated commitment to work practises that limit environmental impact and promote sustainability

- Environmental & Sustainability Policy
 1. Please describe the environmental and sustainability measures associated with the proposed equipment, including packaging, delivery, operation, maintenance, and disposal.
 2. Please outline any energy efficiency, durability, repairability, reusability, or end-of-life recycling benefits associated with the proposed equipment.
 3. Please explain how your organisation minimises environmental impact throughout the supply, delivery, installation, maintenance, and support of the proposed equipment.
 4. Please describe any environmental policies, sustainability initiatives, certifications, or accreditations that demonstrate your organisation's commitment to sustainable business practices.

5. Please identify any additional environmental or sustainability benefits offered as part of your proposal that would add value beyond the stated requirements.

Page Count: Maximum 2 pages. Font in Arial 11pt, single spacing. Appendices should not be included and will not be evaluated.

Award Criterion E – Cost (20%)

Tenderers are required to outline their cost proposal by completing the pricing schedule and signing the attached Form of Tender in the Tender Response Document.

- Cost / Total Cost of Ownership
1. Please complete the pricing schedule in full, including all costs associated with the supply, delivery, installation, commissioning, training, warranty, and ongoing support of the proposed equipment.
 2. Please outline any recurring costs associated with the proposed equipment, including consumables, software licences, maintenance, servicing, calibration, replacement parts, and any other ongoing costs expected during the operational life of the equipment.
 3. Please identify any assumptions, exclusions, optional costs, or additional charges that may impact the total cost of ownership of the proposed solution.
 4. Please describe any features of the proposed equipment that may contribute to reduced operating, maintenance, servicing, or lifecycle costs.

Page Count: Maximum 4 pages. Font in Arial 11pt, single spacing. Appendices should not be included and will not be evaluated.

NOTE 1: Tenderers should note that they must achieve a minimum rating of 60% for each of the individual qualitative criteria (A) to (D) in order to avoid elimination from the competition. Qualitative criteria will be scored using the following baseline scoring system:

Meaning		Weighting
A very comprehensive outstanding response demonstrating extensive understanding offering full assurance to client – fully supported with no reservations	Outstanding	90 – 100%
An excellent response demonstrating excellent understanding offering assurance to client – strongly supported.	Excellent	80 – 89%
A very good response demonstrating very good understanding offering assurance to client – fully supported.	Very Good	70 – 79%
A good response demonstrating good understanding offering assurance to client – well supported	Good	60 – 69%
An acceptable response demonstrating a minimum understanding offering assurance to client - satisfactorily supported.	Acceptable	50 – 59%

Marks between the base lines outlined above can be awarded where responses so merit additional marks.

NOTE 2: The lowest cost tender that also meets all of the minimum requirements of the qualitative award criteria will receive the maximum score achievable under this criterion. The scores of the other valid tenders will be calculated using the following formula:

Maximum Points available for Cost Pricing Schedule A	2,000
Lowest Cost from a Bona Fide Tender	B
Cost for the tender being evaluated	C
Formula employed	$\frac{2,000 \times B}{C}$

NOTE 3: Tenderers should ensure in their tenders that they provide detailed information in respect of all aspects of the contract award criteria as stated above. This will enable the awarding authority to assess fully the extent of their offers.

NOTE 4: Award of contract may be subject to attendance at a clarification and verification meeting. It would be essential that the key personnel assigned to this contract should be available and present at this meeting.

NOTE 5: Tenderers should note that the Contracting Authority reserves the right to confirm that the financial and technical capacity of the tenderer is valid and unchanged prior to the award of any contract.

If tenderers have previously been involved in providing goods or services to the Contracting Authority, they should not assume that Contracting Authority is aware of their ability to address the requirements set out in this tender. No recognition will be given to information previously submitted. Only information provided in your tender response will be evaluated. The onus is on Tender's to ensure their tender response is complete and includes all relevant information.

6.3 Post Tender Clarification

At the discretion of the Contracting Authority, tenderers may be invited, in writing, to clarify certain aspects of their tender, particularly where information or documentation to be submitted appears to be incomplete or erroneous. However, all such requests will be made in full compliance with the principles of equal treatment and transparency and avoid any distortion of competition.

6.4 Verification

Award of contract/membership of the framework may be subject to attendance at a verification meeting. It would be essential that the key personnel assigned to this framework should be available and present at this meeting. If required, tenderers will be notified of the date, time, agenda and format for such meetings as soon as possible.

6.5 Clarification of Abnormally Low Tenders

If the Contracting Authority considers the tender submission to be commercially unsustainable or otherwise problematic considering the tendered price or any other financial matter (including proposed indicative hours), the tenderer shall be invited to provide clarification to the Contracting Authority in respect of all elements of the tender submission that the Contracting Authority deems relevant. Any failure to satisfactorily comply with such a request, or to satisfactorily address the Contracting Authority's concerns, may, at the discretion of the Contracting Authority, result in the elimination of the tender in question based on it being considered abnormally low.

6.6 Right to Confirm Suitability

Tenderers should note that the Contracting Authority reserves the right to confirm that the financial and technical capacity of the tenderer is valid and unchanged prior to the award of any contract during the life of the framework.

APPENDIX 1 - INSTRUCTIONS TO TENDERERS

(a) Submission of Tenders

The Contracting Authority is using the Tender Post-box facility and tenders must be submitted electronically via the eTenders post-box facility on www.etenders.gov.ie only. Only Tenders submitted to the electronic post-box will be accepted. Tenders submitted by any other means (including but not limited to by email, fax, post or hand delivery) will not be accepted.

Tenderers must ensure that they give themselves sufficient time to upload and submit all required tender documentation before the Tender Deadline. Tenderers should consider the fact that upload speeds vary. It is not advisable to wait until the last moment to upload documents in case of internet connection difficulties or other technical problems. The Contracting Authority takes no responsibility for documents which are not submitted by the Closing Date, for any reason. We advise that you should give sufficient time to upload all documents. Tenderers are fully responsible for the safe and timely delivery of the Tender via the eTenders platform.

In order to submit a response to the electronic post-box, please note that you must ensure you have submitted the response completely. It is advisable to familiarise yourself with the new platform prior to the closing date.

Below we provide an overview of the key steps. Please note that the Contracting Authority take no responsibility for these steps being the totality of the steps required as different processes may require different actions.

If in doubt, please ensure you contact the eTenders helpdesk as follows:

Email : irish-eproc-helpdesk@eurodyn.com

Phone: +353-818001459

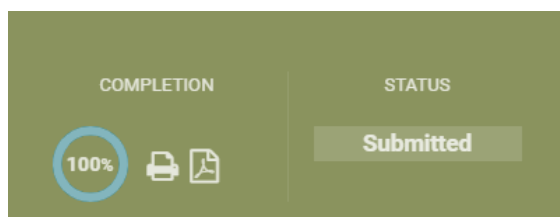
Accessing documents

It is important to note that you must ensure you ASSOCIATE your company with this competition in the first instance. To do this you must do the following:

- (a) Log-in to the system
- (b) Locate the competition using the Advanced Search by Contracting Authority or Resource ID
- (c) Click on the hyperlink for the competition which will bring you to the CfT Workspace
- (d) In the Show CfT Menu for the competition click on the "Expression of Interest" in the drop-down menu
- (e) Complete the "Association with the CfT" tab.
- (f) This will then provide you with a link to "Tender" under the Show CfT Menu

Submitting your Response

In responding to a competition without an electronic ESPD, several steps are required. The final step involves clicking on a Submit button and receiving the following status:



If you do not receive a message like above, you have not submitted your response.

Please note that the screen may say OFFLINE, this is a technical feature of etenders and does not mean you cannot submit. Also, please note, you may see the percentage field also saying 100% before you submit, this still requires you to go through the submit button.

Please upload your response as a ZIP FILE to protect the integrity of the file names.

It is the responsibility of the Tenderer to ensure that their tender is complete and is uploaded in accordance with the instructions provided on eTenders prior to the deadline as per the front page.

(b) Closing date for Tenders

The closing date for tender submission is specified on the title page.

It is the responsibility of the tenderer to ensure that their tender is complete and is uploaded / submitted by the designated deadline.

Tenders that are received late or via other means will not be considered in this public procurement competition.

It is important to note that only persons who have downloaded and accepted a document can upload a submission

(c) Queries

If you consider that you are missing any documents which would prevent you from submitting a comprehensive tender, please contact us as soon as possible.

Tenderers shall immediately notify the Contracting Authority should they become aware of any ambiguity, discrepancy, error or omission in the Tender Documents. The Contracting Authority will, upon receipt of such notification, issue a clarification via eTenders in respect of any such ambiguity, discrepancy, error or omission. Such clarification shall then form part of the Tender Documents.

All queries regarding this tender should be through the Questions and Answers facility on www.etenders.gov.ie The closing date for receipt of queries as shown on Page 1 of this document.

Responses to queries will be issued via eTenders to all parties who have expressed an interest in the contract on that site, in order to ensure that no party has an unfair advantage over any other.

For the purpose of circulating responses queries will be edited to avoid disclosing the identity of the querist, and any sensitive information included in the query should be clearly indicated. Please note that the Contracting Authority cannot accept responsibility for information relayed (or not relayed) via third parties.

(d) Sufficiency & Accuracy of Tender

Tenderers will be deemed to have examined all the documents enclosed and by their own independent observations and enquiries will be held to have fully informed themselves as to the nature and extent of the requirements of the tender.

Tenderers are cautioned to check the accuracy of their tender prior to submission. A tender found containing any clerical errors or omissions may, at the sole discretion of the Contracting Authority, be referred back to the tenderer for correction. Any subsequent adjustment(s) must be confirmed in writing.

The Contracting Authority reserves the right to disqualify incomplete tenders.

(e) Qualification of Tenders and Referential Bids

Please note that qualifications to a Tender may be considered a counteroffer and may render the tender invalid. Tenders made by reference to other tenders are not valid and cannot be considered.

(f) Extension of Tender Period

The Contracting Authority reserves the right, at its sole discretion, to extend the closing date for receipt of tenders by giving notice in writing to all parties who have expressed an interest in the notice via eTenders no later than six days before the original closing date.

(g) Modifications to Tenders prior to the Closing Date for Receipt of Tenders

Modifications to Tenders will be accepted in the form of supplementary information and/or addenda, provided they are submitted before the closing date for receipt of tenders and clearly marked as part of the tender. Any modifications received, by whatever means, after the closing time for receipt of tenders will not be considered.

(h) Cost of Preparation of Tender

The Contracting Authority will not be liable for any costs, charges or expenses incurred by tenderers in the preparation of proposals or any associated efforts. It is the responsibility of the tenderer to ensure that they are fully aware and understand the requirements as laid down in this document. Tenderers will be responsible for any costs incurred by them in the event that they are required to attend clarification or other meetings or make a presentation of their proposals.

(i) Tender Validity Period

To allow sufficient time for Tender assessment a Tender Validity period of 12 months is required, this period commencing on the closing date by which the Tenders are to be returned.

(j) Currency and Payments

The currency and invoices in which all prices and rates shall be tendered, and which payments under the contract will be paid, shall be Euros (€). All prices and rates quoted should be exclusive of VAT.

A schedule of payments will be agreed with the successful tenderer. The Contracting Authority operates in accordance with the European Communities (Late Payment in Commercial Transactions) Regulations 2012. The method of payment used by the Contracting Authority is Electronic Funds Transfer.

(k) Conflict of Interest

It will be a condition of award of this contract and any subsequent contract that the successful tenderer(s) that any conflict of interest involving a tenderer (or tenderers in the event of a

consortium bid) must be fully disclosed to the Contracting Authority. Any registrable interest involving the tenderer and the Contracting Authority or employees of the Contracting Authority or their relatives must be fully disclosed in the tender submission or should be communicated to the Contracting Authority immediately upon such information becoming known to the tenderer. The terms 'registrable interest' and 'relative' shall be interpreted as per Section 2 of the Ethics in Public Office Act, 1995. Failure to disclose a conflict of interest may disqualify a tenderer or invalidate an award of contract, depending on when the conflict of interest comes to light.

(l) Freedom of Information Acts

All responses to this invitation to tender will be treated in confidence and no information contained therein will be communicated to any third party without the written permission of the tenderer except insofar as is specifically required for the consideration and evaluation of the response or as may be required under law, including the Freedom of Information Act 2014, EU and Irish Government Procurement Procedures, or in response to questions, debates or other parliamentary procedures in or of the Oireachtas (the Irish Parliament).

Tenderers are asked to consider if any of the information supplied by them in response to this request for tenders should not be disclosed because of its sensitivity. If this is the case, tenderers should specify the information that is sensitive and the reasons for its sensitivity. The Contracting Authority cannot guarantee that any information provided by tenderers, either in response to this tender or in the course of any contract awarded as a result thereof, will not be released pursuant to the Contracting Authority's obligations under law, including the Freedom of Information Act 2014, EU and Irish Government Procurement Procedures. the Contracting Authority accepts no liability whatsoever in respect of any information provided which is subsequently released or in respect of any consequential damage suffered as a result of such disclosure.

(m) Tax Clearance

It will be a condition of award of this framework and any subsequent contract that the successful tenderer(s) comply with all EU and national tax laws. Tenderers are referred to the Irish Revenue web site <http://www.revenue.ie>. Non-resident tenderers should apply to the Office of the Revenue Commissioners, Non Resident Tax Clearance Unit, Office of the Collector General, Sarsfield House, Francis Street, Limerick, Ireland; e-mail: nonrestaxclearance@revenue.ie. the Contracting Authority will satisfy themselves that any tenderers being considered for award of a framework are appropriately tax compliant by checking their status via the online system for which **tenderers are requested to provide their Tax Clearance Access Number and Tax Reference Number to facilitate verification**. By supplying these numbers of tenderers acknowledge and agree that the Contracting Authority has the permission to verify its tax cleared position at any time during the term of the framework agreement.

(n) Withholding Tax

Where applicable, payments shall be subject to Irish 'Professional Services Withholding Tax' at the prevailing rate (currently at 20%) as laid down by the Revenue Commissioners in Ireland. Non-residents may be able to reclaim such deducted Tax from the Office of the Revenue Commissioners in Ireland, International Claims Section located currently at Government Buildings, Nenagh, Co. Tipperary, Ireland (Tel: 353-1-6733533).

(o) Irish Legislation and Law

The contract[s] awarded on foot of this tender process will be governed by Irish law.

(p) Dignity at Work

The successful tenderer(s) shall comply with all relevant legislation relating to dignity at work. As a public body and employer the Contracting Authority is committed to a policy of equality of opportunity for all personnel.

(q) Clarification of Tenders

The Contracting Authority is entitled, but not obliged, to seek clarification of tenders, including pricing breakdowns in the course of the evaluation process. No change in the price or substance of the Tender shall be sought, offered or permitted. To assist in finalising the tender evaluation, selected tenderers may be invited to attend clarification meetings with the Contracting Authority.

(r) Correction of Errors

Detailed pricing of all tenders will be examined for errors that might alter the tender pricing as determined from the figures on the tender form or as between the hard copy and electronic versions of the tender. In general, the following approach will be applied to manifest errors - where there is a discrepancy between the unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will normally govern.

The amount stated in the tender form will be adjusted by the Contracting Authority in accordance with the above procedure and, with the agreement of the tenderer, shall be considered as binding upon the tenderer. Without prejudice to the above, a tenderer not accepting the correction of their tender as outlined may have their tender rejected.

(s) Change in the Composition of a Tender

The Contracting Authority reserves the right, but is not obliged, to disqualify any Tenderer that makes any change to its composition after submission of a Tender.

(t) Interference and Inducement to Purchase

Any effort by the tenderer to unduly influence the Contracting Authority, relevant agency personnel or any other relevant persons or bodies in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning the Award of Contract shall have their tender rejected. In accordance with Section 38 of the Ethics in Public Office Act 1995 any money, gift or other consideration from a person holding or seeking to obtain a contract will be deemed to have been paid or given corruptly unless the contrary is proved.

(u) Notification of Tender Evaluations

All tenderers will be informed of the outcome of their proposals following tender evaluation and any necessary clarifications.

On a voluntary basis the Contracting Authority undertakes that no framework agreement will be signed or take effect until at least seven (7) calendar days after the day on which the unsuccessful Tenderers have been sent the appropriate notice informing them of the result of this public procurement competition ("Standstill Period"). The preferred bidder will be notified of the decision of the Contracting Authority and of the expiry date of the Standstill Period.

(v) Award Notices

Following the award of contract, award notices will be dispatched to eTenders announcing the results of the competition.

(w) Policy on Personal Debriefings

Based on the provision of the information to unsuccessful tenderers as outlined above and due to resourcing constraints, the Contracting Authority will not be offering individual debriefing meetings to unsuccessful bidders.

(x) Copyright

The Contracting Authority will have copyright ownership of any material developed for use by the Contracting Authority under the terms of this tender. The service provider may have a non-exclusive licence to use such material but only for its own purposes (to be agreed with the successful tenderer).

(y) Brand Names, etc.

Please note in relation to this tender document; where reference is made to a particular make, source, process, trademark, type or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that the reference in question is accompanied by the words "or equivalent".

(z) Payment

A schedule of payments will be agreed with the successful tenderer. The Contracting Authority operates in accordance with S.I. 580 of 2012 which transposes EU Directive 2011/7/EU on combating Late Payment in commercial Transactions. The method of payment used by the Contracting Authority is normally Electronic Funds Transfer

(aa) Right Not to Award

The Contracting Authority does not bind itself to accept the most economically advantageous tender or any tender. It also reserves the right to accept or reject in whole or in part any or all tenders received, and to source the requirement with more than one service provider.

The invitation to tender is issued in good faith; however, the Contracting Authority at its sole discretion shall not be obliged to award a contract or proceed to further stages in the procurement process and reserves the right to cancel the procurement process.

(bb) Environmental Aspects

The Contracting Authority is committed to the principles of environmental management in its activities, and it encourages the implementation of sustainability principles in its procurement practices. Tenderers/contractors should make all reasonable efforts to minimise adverse environmental impact in the methods of services delivery and in materials used.

(cc) Accessibility

In line with the Disability Act 2005, accessibility requirements should be clearly stated in request for tenders / quotations where applicable. Under Section 27 of the Act the Contracting Authority is required to ensure that both the goods supplied and services provided to it are accessible to persons with disabilities.

(dd) Knowledge and Skills Transfer

It will be a condition of the contract that opportunities for the transfer of skills and/or knowledge from the Tender/Tender's staff to the Contracting Authority staff will be availed of during the course of the contract or prior to the handing over of the finished work/product.

(ee) Collusive Tendering

If any Tendering Party is found to have, at any time, offered to give or to have agreed to offer or give to any person, any bribe, gift, gratuity, commission or consideration of any kind as an inducement or reward for taking or forbearing to take any action in relation to the obtaining of its Tenders, or for showing or forbearing to show any favour or disfavour to any person in relation to its Tenders, the bid submitted by such Tendering Part shall be automatically disqualified and the circumstances surrounding such action shall be referred to the appropriate authority.

(ff) Consortia and Prime Subcontractors

The Contracting Authority seeks to encourage participation on a fair and equal basis by Small and Medium Enterprises (“SMEs”) in this Competition. SMEs that believe the scope of this Competition is beyond their technical or business capacity are encouraged, subject to this paragraph, to explore the possibilities of forming relationships with other SMEs or with larger enterprises. Through such relationships they can participate and contribute to the successful implementation of any Goods/Services Contracts that may result from this Competition and therefore increase their social and economic benefits.

Larger enterprises are also encouraged, subject to this paragraph, to consider the practical ways that SMEs can be included in their proposals to maximise the social and economic benefits of any Goods/Services Contracts that may result from this Competition.

Where a group of undertakings (in whatever form and regardless of the legal relationship between them) come together to submit a Tender in response to this CFT the Contracting Authority will deal with all matters relating to this Competition through the entity who will carry overall responsibility for the performance of the Goods/Services Contract only (the “Prime Contractor”), irrespective of whether or not tasks are to be performed by a subcontractor or other consortium member (the “Subcontractor”). The Tenderer must clearly and comprehensively set out the name, title, telephone number, postal address, facsimile number and email address of the nominated contact personnel of the Prime Contractor authorised to represent the Tenderer and to whom all communications shall be directed and accepted until this Competition has been completed or terminated. Correspondence from any other person (including from any Subcontractor) will NOT be accepted, acknowledged or responded to.

(gg) Anti-Competitive Conduct

Tenderers attention is drawn to the Competition Act 2002 (as amended, the “2002 Act”). The 2002 Act makes it a criminal offence for Tenderers to collude on prices or terms in a public procurement competition.

(hh) Changes in Legislation

As a condition of award, it shall be the sole responsibility of the tenderer (in the event of success in this competition) to fulfil the obligations under the Contract, notwithstanding any changes in circulars, laws, regulations, taxation, duties or other factors which might arise following the withdrawal of the United Kingdom from membership of the EU.

APPENDIX 2 – Pricing Schedule

APPENDIX 3 – Tender Response Document

Tenderers are requested to clearly identify any information within their tender response document which they consider to be commercially sensitive and provide justification for its sensitivity. This is in order to facilitate GRETB's compliance with its obligations under the Freedom of Information Act IF an FOI request is received.

APPENDIX 4 – THE CONTRACTING AUTHORITY’S CONDITIONS OF PURCHASE

Appendix 5 - Sample Multi Operator Framework Agreement Terms